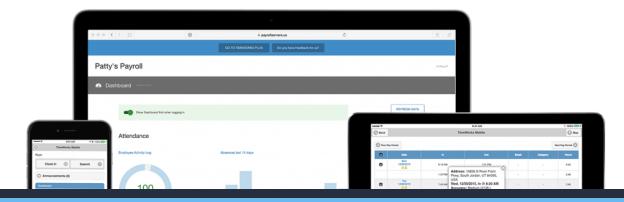
TimeWorksPlus, vs. TimeSimplicity.

Scheduling & Advance Scheduling Comparison

Sometimes your scheduling needs may require a shot in the arm with more robust features. The following outlines the major feature differences between the standard TimeWorksPlus scheduling component and the power of advanced scheduling with TimeSimplicity.

Schedule Management		Tools to manage dynamic, multi-shift, multi- location schedules with accommodation for employee preferences.	TWP	TS
Schedule Creation	Schedule Templates	Create schedule for date, time, location; apply to multiple people	~	\checkmark
	Drag & Drop Scheduling	Graphical UI with ability to drag shifts/resources to time slot		\checkmark
	Schedule Creation Delegation	Multi-manager support for different schedules/views/ locations		\checkmark
	Scheduling Groups	Define and schedule Groups based on skills, preferences, location, positions, departments or other attributes		\checkmark
	Individual Shift Templates	Create shift templates for time slot, position or other dimensions		\checkmark
	Employee Schedule Preferences	Employee set availability and maximums with preferred or absolute hours		\checkmark
	Draft Schedule Creation	Create future schedules in plan mode and keep hidden until ready to publish		\checkmark
Schedule Views	Customizable Schedule Views	Create schedules by name, seniority or position with sort ordering and filtering		\checkmark
	Multiple Schedule Layouts	View schedule layout by people and shifts or shifts by position for quick coverage visibility		\checkmark



Compliance Enforcement & Reporting		Features and controls for monitoring and enforcing labor standards compliance		_
Compliance/Cost Constraints	Max/Min Shift Length	Warning if shift does not meet length criteria (customizable)		\checkmark
	Shift Proximity to Previous	Warning if time between shifts is not adequate		\checkmark
	Consecutive Days Worked	Block/warning if too many consecutive days worked		\checkmark
	Max Hours	Block/warning if too many hours in a specified period		\checkmark
	Certifications & Skills	Block/warn/alert if employee certifications or skills re- quired for a shift do not meet the specified shift criteria		~
	Certification Management	Associate certification expiration date with holder and check compliance		\checkmark
	Meal Scheduling & Eligibility	Specify if shift is eligible for meal and/or meal start and end times		~
Reporting	Customized Reporting	Generate reports for compliance tracking and auditing (when used with TimeWorksPlus)		\checkmark
	Daily Auto-email	Daily time card summary showing actual against scheduled for critical overage		
Enforcement Options	Warning	Warns employee on login	\checkmark	\checkmark
	Clock Lock-out	Blocks employee on attempted login	\checkmark	\checkmark

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Shift Coverage and Attendance Tracking		Manager tools and visibility for shift administra- tion, coverage tracking and attendance monitoring		
Schedule Change Management	Employee managed schedule changes	Employee options to initiate shift changes and accept open shifts; manager approval required or optional		\checkmark
	Shift Trades/Drops	Employee initiated with manager approved/open and eligibility/drop rules; notification privileges		\checkmark
	Self-Scheduling & Open Shifts	Create open shifts with signup for any eligble employee		\checkmark
	Immediate Availability List	Shows immediately who is available for a given shift		\checkmark
	Best Fit Shift Re- placements	Filter to best fit shift replacements based on skills, availability, compliance restraints, proximity, seniority or other maximized logic		~
	Shift Change/Avail- ability Notifications	Email/text custom message on shift change or open shift; recipients can pick up directly from the message; notifica- tions are tracked and auditable		\checkmark
Scheduling Depth	Schedule to: Date/Time		\checkmark	\checkmark
	Location		\checkmark	\checkmark
	Job or Task			\checkmark
	Shift			\checkmark
Attendance Management	Attendance vs Schedule Reports	Reports show actual attendance against a given schedule; generate reports to show deviations over time	\checkmark	\checkmark
Schedule Visibility & Communication	Real Time Schedule Updates	Changes made to the schedule are updated in real time	\checkmark	\checkmark
	Email/SMS Messages	Notifications to staff are via email or text		~
	Tiered Manager Alerts	Set up different levels of alerts based on level of management		\checkmark
	Note/Reminder Messages	Add notes, reminders or messages to shifts or work groups		\checkmark
	Shared Contact Directory	Allow employees to see contact information for shift trades		\checkmark

 User Experience & Administration 		Simple, intuitive use with tools for administration and management		
Employee Access	Mobile app	iOS and Android mobile applications to view scheduling and add/drop shifts		\checkmark
	Employee Portal	Web-based time clock and self-service portal options	\checkmark	\checkmark
	Define Shift Preferences	Browser-based pixel "paint" shift availability windows		\checkmark
	Time Card Visibility	View time card and time-off requests		
Manager Tools	Manager Dashboard	High level view of shifts; dashboard with easy access to execute shift actions; alerts on expiring credentials		\checkmark
	Time Clock Integration	Easily integrates with web-based punch clocks	\checkmark	\checkmark
	Integrated Time-off Requests	Scheduling works with time-off requests	\checkmark	\checkmark

S Cost Management		Control labor spend and correlate activity with designated cost categories, jobs or locations. Utilize reports for cost projections/actuals to measure impact of initiatives and proactively monitor trends.	
Reporting	Unlimited, Customizable Fields	Add any number of custom fields for jobs, tasks, locations, shifts, etc. and use for detailed reporting and cost allocation	~
Labor Cost Controls	Hours of Operation Rules	Evaluate hours needed/used before and after "store" or "open" hours	\checkmark
	Coverage Views	View labor hours correlated to shifts, estimated hours, required coverage	\checkmark
	Labor Budgets	Compare actual to budgeted hours (when used with TimeWorksPlus)	\checkmark
Labor Cost Controls	Scheduled Labor Estimate	View projected costs of planned schedule against a set labor budget	\checkmark
	Customizable Summary Calculation	Flexible summary reporting with formula calculations for: shift counts, total hours, expected dollars based on hours, counts of shifts, hours per employee or employee groups and more	V
	Customizable Manager Permissions	Set manager views of employees, wages, certifications and more	\checkmark